



Questions, concerns, special needs?

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## Vendor/Venue Information

**SIGN-UP DEADLINE: Sunday, August 12, 2018**

### Vendor/Venue Descriptions

<b>Artist/artisan</b>	Individuals or community-based groups who display or offer for sale their own hand-crafted or home-grown products.
<b>Product/service sales</b>	Individuals or organizations who provide services, or who sell products, samples, or merchandise manufactured primarily by someone besides the vendor.
<b>Food/beverage</b>	Individuals or organizations who sell food or drink products or samples.
<b>Business promotion</b>	Individuals or organizations who promote/advertise services or products.
<b>Non-profit/non-vending</b>	Non-profit 501(c)3 organizations who are not selling products or services.
<b>Venue</b>	Provider of an organized activity, point of interest, or entertainment.

### What we commit to:

1. Ensure diverse representation of local businesses and artisans.
2. Arrange vendors in a way that minimizes competition. Limiting factors for booth placement include electrical or water needs, and types of activities/products.
3. Supply the space, electrical outlets, and water spigots you need as indicated on the registration form.
4. Approve vendors when we receive complete registration forms and fee payment clears the bank.

### What you commit to:

1. Complete the required registration form and pay the vendor fees *before* Cherry Fair Day. Two options:

<b>Register Online</b>	<b>Register by Mail</b>
Visit <a href="http://coveoregon.org/cherry-fair-vendors/">http://coveoregon.org/cherry-fair-vendors/</a> and follow the link to the online registration form.	Send form and payment to: Cove Community Association P.O. Box 31 Cove, OR 97824

2. Supply your own equipment, including tents, canopies, tables, chairs, extension cords, water hoses, or other set-up and clean-up items.
3. Food/beverage vendors must have appropriate equipment, permits, and licenses/permits required by local agencies. For more information and details, please contact Center for Human Development at <http://www.chdinc.org/eh/ehtrl.aspx> or call 541-962-8818.
4. Consider setting up as much as possible on Friday afternoon/evening before Cherry Fair to minimize vehicle traffic on the fair grounds on fair day.
5. Be ready for visitors by 8am on Cherry Fair Day, and remain open until 4pm.
6. Leave your space as clean as you found it before the Cherry Fair.
7. Park your vehicles in designated parking spaces from 8am to 4pm. Kids arrive early for balloon rides, and kids and cars don't mix.  
*Exception:* Cherry Fair staff will escort musician/venue vehicles to load/unload equipment as needed.
8. Visit [coveoregon.org/cherry-fair](http://coveoregon.org/cherry-fair) and watch email for updates as Cherry Fair nears.