



Questions, concerns, special needs?

Contact Cindy Edwards

(541) 805-8563

cindy@ideassoc.com

Vendor/Venue Information

SIGN-UP DEADLINE: Sunday, August 11, 2019

Vendor/Venue Descriptions

Artist/artisan	Individuals or community-based groups who display or offer for sale their own handcrafted, homemade, or homegrown products.
Product/service sales	Individuals or organizations who provide services, or sell products, samples, or merchandise manufactured primarily by someone besides the vendor.
Food/beverage	Individuals or organizations who sell food or drink products or samples.
Business promotion	Individuals or organizations who promote/advertise paid services or products.
Non-profit/non-vending	Non-profit 501(c)3 organizations who are not selling products or services.
Venue/Entertainment	Provider of an organized activity, point of interest, or entertainment.

We commit to...

1. Ensure diverse representation of local businesses and artisans.
2. Arrange vendors in a way that minimizes competition. Limiting factors for booth placement include electrical or water needs, and types of activities/products.
3. Supply the space, electrical outlets, and water spigots you need as indicated on the registration form.
4. Approve vendors when we receive complete registration forms and fee payment clears the bank.
5. Provide information about lodging options at your request or online.
6. Keep Cherry Fair fruitful and festive.

You commit to...

1. Complete the required registration form and pay the vendor fees *before* Cherry Fair Day. Two options:
 - Register online at <http://coveoregon.org/cherry-fair>
 - Register by US Mail using the Vendor Application or Vendor Proposal form.
2. Supply your own equipment, including tents, canopies, tables, chairs, extension cords, water hoses, or other set-up and clean-up items. Tip: Practice setting up before fair day and make a checklist of things to bring.
3. If a food/beverage vendor, bring appropriate equipment, permits, and licenses required by local agencies. Consults Center for Human Development at <http://www.chdinc.org/eh/ehtrl.aspx> or call 541-962-8818.
4. Consider setting up as much as possible on Friday afternoon/evening before Cherry Fair.
5. Be ready for visitors by 8am on Cherry Fair Day, and remain open until 4pm.
6. Leave your space as clean as you found it before the Cherry Fair.
7. Park your vehicles only in designated Vendor spaces or outside the fairgrounds from 8am to 4pm.
Exception: Cherry Fair staff will escort musician/venue vehicles to load/unload equipment as needed.
8. Visit coveoregon.org/cherry-fair and watch your email inbox for updates as Cherry Fair nears.